

Conforms to regulation No. 30105, Turkey KKDİK, Annex 2

Product name Castrol Transmax Axle Long Life 75W-90

Product code 469698-DE01

Page: 1/10

Original preparation date 3/22/2018

Format Turkey

Language ENGLISH

Version 5.01 Date of issue 31 January 2024

(Turkey)

SAFETY DATA SHEET



SECTION 1: Identification of the substance/mixture and of the company/undertaking

1.1 Product identifier

Product name	Castrol Transmax Axle Long Life 75W-90
Product code	469698-DE01
SDS no.	469698
Original preparation date	22/03/2018
Product type	Liquid.

1.2 Relevant identified uses of the substance or mixture and uses advised against

Use of the substance/ mixture	Automotive gear lubricant For specific application advice see appropriate Technical Data Sheet or consult our company representative.
----------------------------------	--

1.3 Details of the supplier of the safety data sheet

Supplier	Castrol Madeni Yağlar Ticaret A.Ş İçerenköy Mah. Değirmen Yolu Cad. Mengerler Blok No: 28/1 İç Kapı No: 12 Ataşehir/İstanbul
E-mail address	MSDSadvice@bp.com

1.4 Emergency telephone number

EMERGENCY TELEPHONE NUMBER	CASTROL DIRECT 0212 473 77 37 Carechem: +44 (0) 1235 239 670 (24/7) Ministry of Health National Poison Information Centre: 114 (24 hours)
-------------------------------	---

SECTION 2: Hazards identification

2.1 Classification of the substance or mixture

Classification according to regulation SEA: RG.-10/12/2020-31330

Not classified.

The product is not classified as hazardous according to Regulation SEA: RG.-10/12/2020-31330.

See Section 16 for the full text of the H statements declared above.

See Section 11 for more detailed information on health effects and symptoms.

2.2 Label elements

Signal word	No signal word.
Hazard statements	No known significant effects or critical hazards.
<u>Precautionary statements</u>	
Prevention	Not applicable.
Response	Not applicable.
Storage	Not applicable.
Disposal	Not applicable.
Supplemental label elements	Contains Reaction products of 4-methyl-2-pentanol and diphosphorus pentasulfide, propoxylated, esterified with diphosphorus pentoxide, and salted by amines, C12-14- tert-alkyl. May produce an allergic reaction. Safety data sheet available on request.
<u>Annex XVII - Restrictions on the manufacture, placing on the market and use of certain dangerous substances, mixtures and articles</u>	Not applicable.
<u>Special packaging requirements</u>	

Conforms to regulation No. 30105, Turkey KKDİK, Annex 2

Product name Castrol Transmax Axle Long Life 75W-90

Product code 469698-DE01

Page: 2/10

Original preparation date 3/22/2018

Format Turkey

Language ENGLISH

Version 5.01 Date of issue 31 January 2024

(Turkey)

SECTION 2: Hazards identification

Containers to be fitted with child-resistant fastenings Not applicable.

Tactile warning of danger Not applicable.

2.3 Other hazards

Product meets the criteria for PBT or vPvB This mixture does not contain any substances that are assessed to be a PBT or a vPvB.

Other hazards which do not result in classification None known.

SECTION 3: Composition/information on ingredients**3.2 Mixtures** Mixture

Synthetic base stock. Proprietary performance additives.

Product/ingredient name	Identifiers	%	SEA: RG.-10/12/2020-31330	Type
Polysulfides, di-tert-Bu	EC: 273-103-3 CAS: 68937-96-2	≤5	Skin Sens. 1B, H317 Aquatic Chronic 3, H412	[1]
Reaction products of 4-methyl-2-pentanol and diphosphorus pentasulfide, propoxylated, esterified with diphosphorus pentoxide, and salted by amines, C12-14- tert-alkyl	EC: 294-716-2 CAS: 91745-46-9	≤1.9	Acute Tox. 4, H302 Eye Irrit. 2, H319 Skin Sens. 1B, H317 Aquatic Chronic 2, H411	[1]

See Section 16 for the full text of the H statements declared above.

There are no additional ingredients present which, within the current knowledge of the supplier and in the concentrations applicable, are classified as hazardous to health or the environment and hence require reporting in this section.

Type

[1] Substance classified with a health or environmental hazard

Occupational exposure limits, if available, are listed in Section 8.

SECTION 4: First aid measures**4.1 Description of first aid measures**

Inhalation If inhaled, remove to fresh air. In case of inhalation of decomposition products in a fire, symptoms may be delayed. The exposed person may need to be kept under medical surveillance for 48 hours. Get medical attention if symptoms occur.

Ingestion Do not induce vomiting unless directed to do so by medical personnel. Get medical attention if symptoms occur.

Skin contact Wash skin thoroughly with soap and water or use recognised skin cleanser. Remove contaminated clothing and shoes. Wash clothing before reuse. Clean shoes thoroughly before reuse. Get medical attention if symptoms occur.

Eye contact In case of contact, immediately flush eyes with plenty of water for at least 15 minutes. Eyelids should be held away from the eyeball to ensure thorough rinsing. Check for and remove any contact lenses. Get medical attention.

Protection of first-aiders No action shall be taken involving any personal risk or without suitable training.

4.2 Most important symptoms and effects, both acute and delayed

See Section 11 for more detailed information on health effects and symptoms.

4.3 Indication of any immediate medical attention and special treatment needed

Notes to physician Treatment should in general be symptomatic and directed to relieving any effects. In case of inhalation of decomposition products in a fire, symptoms may be delayed. The exposed person may need to be kept under medical surveillance for 48 hours.

SECTION 5: Firefighting measures

5.1 Extinguishing media

Suitable extinguishing media

In case of fire, use foam, dry chemical or carbon dioxide extinguisher or spray.

Unsuitable extinguishing media

Do not use water jet.

5.2 Special hazards arising from the substance or mixture

Hazards from the substance or mixture

In a fire or if heated, a pressure increase will occur and the container may burst.

Hazardous combustion products

Combustion products may include the following:
carbon oxides (CO, CO₂) (carbon monoxide, carbon dioxide)
sulphur oxides (SO, SO₂, etc.)
nitrogen oxides (NO, NO₂ etc.)

5.3 Advice for firefighters

Special precautions for fire-fighters

No action shall be taken involving any personal risk or without suitable training. Promptly isolate the scene by removing all persons from the vicinity of the incident if there is a fire.

Special protective equipment for fire-fighters

Fire-fighters should wear positive pressure self-contained breathing apparatus (SCBA) and full turnout gear. Clothing for fire-fighters (including helmets, protective boots and gloves) conforming to European standard EN 469 will provide a basic level of protection for chemical incidents.

SECTION 6: Accidental release measures

6.1 Personal precautions, protective equipment and emergency procedures

For non-emergency personnel

No action shall be taken involving any personal risk or without suitable training. Evacuate surrounding areas. Keep unnecessary and unprotected personnel from entering. Do not touch or walk through spilled material. Put on appropriate personal protective equipment. Floors may be slippery; use care to avoid falling.

For emergency responders

If specialised clothing is required to deal with the spillage, take note of any information in Section 8 on suitable and unsuitable materials. See also the information in "For non-emergency personnel".

6.2 Environmental precautions

Avoid dispersal of spilled material and runoff and contact with soil, waterways, drains and sewers. Inform the relevant authorities if the product has caused environmental pollution (sewers, waterways, soil or air).

6.3 Methods and material for containment and cleaning up

Small spill

Stop leak if without risk. Move containers from spill area. Absorb with an inert material and place in an appropriate waste disposal container. Dispose of via a licensed waste disposal contractor.

Large spill

Stop leak if without risk. Move containers from spill area. Prevent entry into sewers, water courses, basements or confined areas. Contain and collect spillage with non-combustible, absorbent material e.g. sand, earth, vermiculite or diatomaceous earth and place in container for disposal according to local regulations. Dispose of via a licensed waste disposal contractor.

6.4 Reference to other sections

See Section 1 for emergency contact information.
See Section 5 for firefighting measures.
See Section 8 for information on appropriate personal protective equipment.
See Section 12 for environmental precautions.
See Section 13 for additional waste treatment information.

SECTION 7: Handling and storage

The information in this section contains generic advice and guidance. The list of Identified Uses in Section 1 should be consulted for any available use-specific information provided in the Exposure Scenario(s).

7.1 Precautions for safe handling

Protective measures

Put on appropriate personal protective equipment (see Section 8).

Advice on general occupational hygiene

Eating, drinking and smoking should be prohibited in areas where this material is handled, stored and processed. Wash thoroughly after handling. Remove contaminated clothing and protective equipment before entering eating areas. See also Section 8 for additional information on hygiene measures.

SECTION 7: Handling and storage

7.2 Conditions for safe storage, including any incompatibilities

Store in accordance with local regulations. Store in original container protected from direct sunlight in a dry, cool and well-ventilated area, away from incompatible materials (see Section 10) and food and drink. Keep container tightly closed and sealed until ready for use. Store and use only in equipment/containers designed for use with this product. Containers that have been opened must be carefully resealed and kept upright to prevent leakage. Do not store in unlabelled containers. Use appropriate containment to avoid environmental contamination. Prolonged exposure to elevated temperature.

Not suitable

7.3 Specific end use(s)

Recommendations

Not available.

SECTION 8: Exposure controls/personal protection

8.1 Control parameters

Occupational exposure limits

Product/ingredient name

Exposure limit values

No exposure limit value known.

Whilst specific OELs for certain components may be shown in this section, other components may be present in any mist, vapour or dust produced. Therefore, the specific OELs may not be applicable to the product as a whole and are provided for guidance only.

Biological exposure indices

No exposure indices known.

Recommended monitoring procedures

Reference should be made to monitoring standards, such as the following: European Standard EN 689 (Workplace atmospheres - Guidance for the assessment of exposure by inhalation to chemical agents for comparison with limit values and measurement strategy) European Standard EN 14042 (Workplace atmospheres - Guide for the application and use of procedures for the assessment of exposure to chemical and biological agents) European Standard EN 482 (Workplace atmospheres - General requirements for the performance of procedures for the measurement of chemical agents) Reference to national guidance documents for methods for the determination of hazardous substances will also be required.

DNELs/DMELs

No DNELs/DMELs available.

PNECs

No PNECs available

8.2 Exposure controls

Appropriate engineering controls

All activities involving chemicals should be assessed for their risks to health, to ensure exposures are adequately controlled. Personal protective equipment should only be considered after other forms of control measures (e.g. engineering controls) have been suitably evaluated. Personal protective equipment should conform to appropriate standards, be suitable for use, be kept in good condition and properly maintained. Your supplier of personal protective equipment should be consulted for advice on selection and appropriate standards. For further information contact your national organisation for standards. Provide exhaust ventilation or other engineering controls to keep the relevant airborne concentrations below their respective occupational exposure limits. The final choice of protective equipment will depend upon a risk assessment. It is important to ensure that all items of personal protective equipment are compatible.

Individual protection measures

Hygiene measures

Wash hands, forearms and face thoroughly after handling chemical products, before eating, smoking and using the lavatory and at the end of the working period. Appropriate techniques should be used to remove potentially contaminated clothing. Wash contaminated clothing before reusing. Ensure that eyewash stations and safety showers are close to the workstation location.

Respiratory protection

In case of insufficient ventilation, wear suitable respiratory equipment. The correct choice of respiratory protection depends upon the chemicals being handled, the conditions of work and use, and the condition of the respiratory equipment. Safety procedures should be developed for each intended application. Respiratory protection equipment should therefore be chosen in consultation with the supplier/manufacturer and with a full assessment of the working conditions.

Eye/face protection

Safety glasses with side shields.

Skin protection

SECTION 8: Exposure controls/personal protection

Hand protection

Wear protective gloves if prolonged or repeated contact is likely. Wear chemical resistant gloves. Recommended: Nitrile gloves. The correct choice of protective gloves depends upon the chemicals being handled, the conditions of work and use, and the condition of the gloves (even the best chemically resistant glove will break down after repeated chemical exposures). Most gloves provide only a short time of protection before they must be discarded and replaced. Because specific work environments and material handling practices vary, safety procedures should be developed for each intended application. Gloves should therefore be chosen in consultation with the supplier/manufacturer and with a full assessment of the working conditions.

Skin and body

Use of protective clothing is good industrial practice. Personal protective equipment for the body should be selected based on the task being performed and the risks involved and should be approved by a specialist before handling this product. Cotton or polyester/cotton overalls will only provide protection against light superficial contamination that will not soak through to the skin. Overalls should be laundered on a regular basis. When the risk of skin exposure is high (e.g. when cleaning up spillages or if there is a risk of splashing) then chemical resistant aprons and/or impervious chemical suits and boots will be required.

Environmental exposure controls

Emissions from ventilation or work process equipment should be checked to ensure they comply with the requirements of environmental protection legislation. In some cases, fume scrubbers, filters or engineering modifications to the process equipment will be necessary to reduce emissions to acceptable levels.

SECTION 9: Physical and chemical properties

The conditions of measurement of all properties are at standard temperature and pressure unless otherwise indicated.

9.1 Information on basic physical and chemical properties

Appearance

Physical state	Liquid.
Colour	Amber.
Odour	Not available.
Odour threshold	Not available.
pH	Not applicable.
Melting point/freezing point	Not available.
Initial boiling point and boiling range	Not available.
Pour point	-57 °C
Flash point	Open cup: >205°C (>401°F) [Cleveland]
Evaporation rate	Not available.
Flammability (solid, gas)	Not applicable. Based on - Physical state
Upper/lower flammability or explosive limits	Not available.

Vapour pressure

Ingredient name	Vapour Pressure at 20 °C			Vapour pressure at 50 °C		
	mm Hg	kPa	Method	mm Hg	kPa	Method
Dec-1-ene, homopolymer, hydrogenated Dec-1-ene, oligomers, hydrogenated	<0.0041	<0.00055	ASTM E 1194-87			
diisodecyl azelate	0	0				
Polysulfides, di-tert-Bu	0.12	0.016	OECD 104			

Vapour density

Not available.

Relative density

Not available.

Density

<1000 kg/m³ (<1 g/cm³) at 15°C

Solubility(ies)

Media	Result
water	Not soluble

Partition coefficient: n-octanol/water

Not applicable.

Auto-ignition temperature

SECTION 9: Physical and chemical properties

Ingredient name	°C	°F	Method
Dec-1-ene, homopolymer, hydrogenated Dec-1-ene, oligomers, hydrogenated	343 to 369	649.4 to 696.2	ASTM D 2159

Decomposition temperature

Not available.

Viscosity

Kinematic: 101 mm²/s (101 cSt) at 40°C
Kinematic: 14.8 to 15.8 mm²/s (14.8 to 15.8 cSt) at 100°C

Explosive properties

Not available.

Oxidising properties

Not available.

Particle characteristics

Median particle size

Not applicable.

9.2 Other information

No additional information.

SECTION 10: Stability and reactivity

10.1 Reactivity

No specific test data available for this product. Refer to Conditions to avoid and Incompatible materials for additional information.

10.2 Chemical stability

The product is stable.

10.3 Possibility of hazardous reactions

Under normal conditions of storage and use, hazardous reactions will not occur.
Under normal conditions of storage and use, hazardous polymerisation will not occur.

10.4 Conditions to avoid

Avoid all possible sources of ignition (spark or flame).

10.5 Incompatible materials

Reactive or incompatible with the following materials: oxidising materials.

10.6 Hazardous decomposition products

Under normal conditions of storage and use, hazardous decomposition products should not be produced.

SECTION 11: Toxicological information

11.1 Information on toxicological effects

Acute toxicity estimates

Route	ATE value
Oral	31146.77 mg/kg

Information on likely routes of exposure

Routes of entry anticipated: Dermal, Inhalation, Eyes.

Potential acute health effects

Inhalation

Exposure to decomposition products may cause a health hazard. Serious effects may be delayed following exposure.

Ingestion

No known significant effects or critical hazards.

Skin contact

Defatting to the skin. May cause skin dryness and irritation.

Eye contact

No known significant effects or critical hazards.

Symptoms related to the physical, chemical and toxicological characteristics

Inhalation

May be harmful by inhalation if exposure to vapour, mists or fumes resulting from thermal decomposition products occurs.

Ingestion

No specific data.

Skin contact

Adverse symptoms may include the following:
irritation
dryness
cracking

Eye contact

No specific data.

Delayed and immediate effects as well as chronic effects from short and long-term exposure

Inhalation

Overexposure to the inhalation of airborne droplets or aerosols may cause irritation of the respiratory tract.

Ingestion

Ingestion of large quantities may cause nausea and diarrhoea.

Skin contact

Prolonged or repeated contact can defat the skin and lead to irritation and/or dermatitis.

SECTION 11: Toxicological information

Eye contact Potential risk of transient stinging or redness if accidental eye contact occurs.

Potential chronic health effects

General No known significant effects or critical hazards.

Carcinogenicity No known significant effects or critical hazards.

Mutagenicity No known significant effects or critical hazards.

Developmental effects No known significant effects or critical hazards.

Fertility effects No known significant effects or critical hazards.

SECTION 12: Ecological information

12.1 Toxicity

Environmental hazards Not classified as dangerous

12.2 Persistence and degradability

Not expected to be rapidly degradable.

12.3 Bioaccumulative potential

This product is not expected to bioaccumulate through food chains in the environment.

12.4 Mobility in soil

Soil/water partition coefficient (K_{oc}) Not available.

Mobility Spillages may penetrate the soil causing ground water contamination.

12.5 Results of PBT and vPvB assessment

This mixture does not contain any substances that are assessed to be a PBT or a vPvB.

12.6 Other adverse effects

Other ecological information Spills may form a film on water surfaces causing physical damage to organisms. Oxygen transfer could also be impaired.

SECTION 13: Disposal considerations

13.1 Waste treatment methods

Product

Methods of disposal The generation of waste should be avoided or minimised wherever possible. Disposal of this product, solutions and any by-products should at all times comply with the requirements of environmental protection and waste disposal legislation and any regional local authority requirements. Dispose of surplus and non-recyclable products via a licensed waste disposal contractor. Waste should not be disposed of untreated to the sewer unless fully compliant with the requirements of all authorities with jurisdiction.

Hazardous waste Yes.

Waste list

Waste code	Waste code definition
13 02 06*	synthetic engine, gear and lubricating oils

Packaging

Methods of disposal The generation of waste should be avoided or minimised wherever possible. Waste packaging should be recycled. Incineration or landfill should only be considered when recycling is not feasible.

Waste code

Special precautions

This material and its container must be disposed of in a safe way. Empty containers or liners may retain some product residues. Avoid dispersal of spilt material and runoff and contact with soil, waterways, drains and sewers.

SECTION 14: Transport information

	ADR/RID	ADN	IMDG	IATA
14.1 UN number	Not regulated.	Not regulated.	Not regulated.	Not regulated.
14.2 UN proper shipping name	-	-	-	-
14.3 Transport hazard class(es)	-	-	-	-
14.4 Packing group	-	-	-	-
14.5 Environmental hazards	No.	No.	No.	No.
Additional information	-	-	-	-

14.6 Special precautions for user Not available.

14.7 Transport in bulk according to IMO instruments Not available.

SECTION 15: Regulatory information

15.1 Safety, health and environmental regulations/legislation specific for the substance or mixture

Turkey Regulation No. 30105, KKDIK

None of the components are listed.

Substances of very high concern

None of the components are listed.

Regulation on the prevention of major industrial accidents and reduction of their effects

This product is not controlled under the Regulation on the prevention of major industrial accidents and reduction of their effects.

Annex XVII - Restrictions on the manufacture, placing on the market and use of certain dangerous substances, mixtures and articles Not applicable.

EU Regulation (EC) No. 1907/2006 (REACH)

Annex XIV - List of substances subject to authorisation

Annex XIV

None of the components are listed.

Substances of very high concern

None of the components are listed.

National inventory

Australia inventory (AIIC) All components are listed or exempted.

Canada inventory All components are listed or exempted.

China inventory (IECSC) All components are listed or exempted.

Japan inventory (CSCL) All components are listed or exempted.

Korea inventory (KECI) All components are listed or exempted.

Philippines inventory (PICCS) At least one component is not listed.

REACH Status

The company, as identified in Section 1, sells this product in the EU in compliance with the current requirements of REACH.

Conforms to regulation No. 30105, Turkey KKDİK, Annex 2**Product name** Castrol Transmax Axle Long Life 75W-90**Product code** 469698-DE01**Page:** 9/10**Original preparation date** 3/22/2018**Format** Turkey**Language** ENGLISH**Version** 5.01 **Date of issue** 31 January 2024**(Turkey)****SECTION 15: Regulatory information****Taiwan Chemical Substances Inventory (TCSI)**

All components are listed or exempted.

United States inventory (TSCA 8b)

All components are active or exempted.

15.2 Chemical safety assessment

This product contains substances for which Chemical Safety Assessments are still required.

SECTION 16: Other information**Abbreviations and acronyms**

ACGIH = American Conference of Industrial Hygienists
ADN = European Provisions concerning the International Carriage of Dangerous Goods by Inland Waterway
ADR = The European Agreement concerning the International Carriage of Dangerous Goods by Road
ATE = Acute Toxicity Estimate
BCF = Bioconcentration Factor
CAS = Chemical Abstracts Service
GHS = Globally Harmonized System of Classification and Labelling of Chemicals
IATA = International Air Transport Association
IBC = Intermediate Bulk Container
IMDG = International Maritime Dangerous Goods
LogPow = logarithm of the octanol/water partition coefficient
MARPOL = International Convention for the Prevention of Pollution From Ships, 1973 as modified by the Protocol of 1978. ("Marpol" = marine pollution)
OECD = Organisation for Economic Co-operation and Development
PBT = Persistent, Bioaccumulative and Toxic
RID = The Regulations concerning the International Carriage of Dangerous Goods by Rail
SADT = Self-Accelerating Decomposition Temperature
STOT-RE = Specific Target Organ Toxicity - Repeated Exposure
STOT-SE = Specific Target Organ Toxicity - Single Exposure
TWA = Time weighted average
UN = United Nations
UVCB = Complex hydrocarbon substance
VOC = Volatile Organic Compound
vPvB = Very Persistent and Very Bioaccumulative
Varies = may contain one or more of the following 64741-88-4, 64741-89-5, 64741-95-3, 64741-96-4, 64742-01-4, 64742-44-5, 64742-45-6, 64742-52-5, 64742-53-6, 64742-54-7, 64742-55-8, 64742-56-9, 64742-57-0, 64742-58-1, 64742-62-7, 64742-63-8, 64742-65-0, 64742-70-7, 72623-85-9, 72623-86-0, 72623-87-1

Full text of abbreviated H statements

H302 Harmful if swallowed.
H317 May cause an allergic skin reaction.
H319 Causes serious eye irritation.
H411 Toxic to aquatic life with long lasting effects.
H412 Harmful to aquatic life with long lasting effects.

Full text of classifications [CLP/GHS]

Acute Tox. 4 ACUTE TOXICITY - Category 4
Aquatic Chronic 2 LONG-TERM (CHRONIC) AQUATIC HAZARD - Category 2
Aquatic Chronic 3 LONG-TERM (CHRONIC) AQUATIC HAZARD - Category 3
Eye Irrit. 2 SERIOUS EYE DAMAGE/EYE IRRITATION - Category 2
Skin Sens. 1B SKIN SENSITISATION - Category 1B

History**Date of issue/ Date of revision**

31 January 2024

Date of previous issue

22 January 2024.

Prepared by

Product Stewardship

Çağnur Çelik, no ve Tarihi: GBF11.217.02 / 27.12.2023
cagnur.celik@bp.com, +90 216 571 2937**Indicates information that has changed from previously issued version.****Notice to reader**

All reasonably practicable steps have been taken to ensure this data sheet and the health, safety and environmental information contained in it is accurate as of the date specified below. No warranty or representation, express or implied is made as to the accuracy or completeness of the data and information in this data sheet.

The data and advice given apply when the product is sold for the stated application or applications. You should not use the product other than for the stated application or applications without seeking advice from BP Group.

It is the user's obligation to evaluate and use this product safely and to comply with all applicable laws and regulations. The BP Group shall not be responsible for any damage or injury resulting from use, other than the stated product use of the material,

Conforms to regulation No. 30105, Turkey KKDIK, Annex 2

Product name Castrol Transmax Axle Long Life 75W-90

Product code 469698-DE01

Page: 10/10

Original preparation date 3/22/2018

Format Turkey

Language ENGLISH

Version 5.01 **Date of issue** 31 January 2024

(Turkey)

SECTION 16: Other information

from any failure to adhere to recommendations, or from any hazards inherent in the nature of the material. Purchasers of the product for supply to a third party for use at work, have a duty to take all necessary steps to ensure that any person handling or using the product is provided with the information in this sheet. Employers have a duty to tell employees and others who may be affected of any hazards described in this sheet and of any precautions that should be taken. You can contact the BP Group to ensure that this document is the most current available. Alteration of this document is strictly prohibited.